



Living Sky School Division #202
Computing Devices (2016-17)



COMPUTER USER AGREEMENT: Spiritwood High School

Student name _____
Family name _____ Given name _____

Parent/Care-giver _____
Family name _____ Given name _____

Purpose

The Computer User Agreement must be signed and returned to the school before the student will be able to access his/her school user account.

Students and parents/care-givers must carefully read this agreement prior to signing it. Any questions should be addressed to the school and clarification obtained before the agreement is signed.

Computer User Agreement

- We have read the attached Computer User Agreement
- We understand our responsibilities regarding the use of the device and the internet.
- In signing below, we acknowledge that we understand and agree to the Computer User Agreement
- We understand that failure to comply with the Computer User Agreement could result in loss of access to a computing device.

Signature of student: _____ Date: _____

Signature of parent/caregiver: _____ Date: _____

**PLEASE SIGN AND RETURN THIS FRONT PAGE
TO YOUR HOMEROOM TEACHER.**
(You can keep the next double-sided page for your files)

COMPUTER USER AGREEMENT

1. Purpose

1.1. Students are provided with access to a computing device as a tool to assist student learning.

2. Equipment

2.1. Damage or loss of equipment

2.1.1. All computing devices and batteries are covered by a manufacturer's warranty. The warranty covers manufacturer's defects and normal use of the netbook. It does not cover negligence, abuse or malicious damage.

2.1.2. Any problems, vandalism, damage, loss or theft of the computing device must be reported immediately to the teacher.

2.1.3. Computing devices that are damaged or lost by neglect, abuse or malicious act, will result in consequences. The Principal will determine whether replacement is appropriate and/or whether or not the student is responsible for repair or replacement costs and whether or not the student retains access to computing devices.

2.2. Privacy

2.2.1. All material on the netbook is subject to review by school staff. If there is a police request, Living Sky School Division will provide access to the netbook and personal network holdings associated with your use of the netbook.

3. Standards for the care of computing devices

The student is responsible for:

- Taking care of computing devices in accordance with school guidelines.
- Adhering to LSSDs *Computer Technology Acceptable Use Procedure*.
- Backing up all data securely. This should be on the school's network and on a personal online storage system or an external storage device.
- Never damaging or disabling computing devices, computing systems and networks or establishing, participating in or circulating content that attempts to undermine or bypass netbook security mechanisms for either software or hardware.

4. Acceptable computer and internet use

4.1. Students are not to create, participate in, or circulate content that attempts to undermine, hack into and/or bypass the hardware and software security mechanisms that are in place.

4.2. Use

4.2.1. Users must act in a responsible, ethical, legal and safe manner at all times and not misuse access to the Internet and communication services and the use of personal communication devices to do the following:

4.2.2. Send messages that indicate or suggest pornography, unethical or illegal solicitation, racism, hate, sexism, inappropriate language.

4.2.3. Engage in unauthorized commercial usage of the Internet

4.2.4. Transmit any material in violation of Canadian law. This includes but is not limited to, copyrighted material and threatening or obscene material.

4.2.5. Limit the availability of, cause excessive strain on, or interfere with the use of the Internet and communication resources to individuals or the entire system.

4.2.6. Vandalize or undertake any malicious attempt to modify or destroy files, data or passwords of another user. This includes but is not limited to, the uploading of computer viruses

4.3. Violation

4.3.1. Users who violate the terms of the procedures may have access to the Internet and communication services suspended or restricted and/or personal communication devices confiscated. As well, violators may be required to attend counseling or training sessions in addition to or instead of suspension of services or confiscation of devices.

4.3.2. Consequences for violation of the procedures may result in suspension of accounts and services; replacement of devices where intent to damage devices is determined; suspension from school where intent to harm others has been determined.

4.4. Privacy

4.4.1. Division staff will attempt to ensure confidentiality of messages and Internet use but all users should be aware that this comes with no guarantee. If illegal actions or abuse of the system are suspected authorized division staff will view the suspected users account.

4.4.2. Staff and students will be informed that School Division services will be used to monitor their use of technology and communication services.

4.5. Data Retention

4.5.1. Division staff will take efforts to ensure back-up of files and data however the school division is not responsible for loss of data or communications by system failure or maintenance.

4.5.2. Staff and students are encouraged to back-up their files